

Folders

Your Internet address are stored in folders, which you can see in the Folders and Contents Views. They work in the same manner as the folders in a filing cabinet.

Addresses

Addresses are the heart of QuikLink Explorer, and it's purpose. Addresses tell your web browser how to reach the locations on the Internet you are looking for. When you find an Internet location that you wish plan to visit frequently, add it to QuikLink Explorer. Now whenever you wish to go back to that site, just double-click on it's icon in QLExplorer! You may also add your own description for a particular site, and if the site is enhanced for a particular browser, you can assign the browser as the site's exclusive client.

Moving an Address or Folder

- 1 In the Folder View or the Contents view, select the items you wish to move.
- 2 On the Toolbar, press Cut. On the Edit or Popup menu, click Cut.
- 3 Open the folder where you want to move the items to.
- 4 On the Toolbar, press Paste. On the Edit or Popup menu, click Paste.

Tips

To select more than one item, hold the CTRL key down and the click then items you want. Or to select a group of item in order, click on the first item, then hold the SHIFT key down and press the Down Arrow key until all the items you want are highlighted.

See Also

[Copying an Address or Folder](#)

[Opening a Folder](#)

[Drag and Drop](#)

Copying an Address or Folder

- 1 In the Folder View or the Contents view, select the items you wish to copy.
- 2 On the Toolbar, press Copy. On the Edit or Popup menu, click Copy.
- 3 Open the folder where you want to copy the items to.
- 4 On the Toolbar, press Paste. On the Edit or Popup menu, click Paste.

Tips

To select more than one item, hold the CTRL key down, and the click then items you want. Or to select a group of item in order, click on the first item, then hold the SHIFT key down and press the Down Arrow key until all the items you want are highlighted.

See Also

[Moving an Address or Folder](#)

[Opening a Folder](#)

Opening a Folder

In the Contents View, double-click on the folder you want to open. In the Folders View, click on the name or icon of the folder you want to open.

Drag and Drop

To use drag and drop instead of menus

- 1 In the Folders or Contents View, find the address or folder you want to work with.
- 2 Make sure the place you want to drag the address or folder to is visible.
- 3 Select the address(s) and/or folder(s) you wish to move
- 4 Drag the address or folder to the destination. The item you selected will be moved to the new location.

Tips

To select more than one item, hold the CTRL key down, and then click then items you want.

See Also

[Moving an Address or Folder](#)

[Copying an Address or Folder](#)

Creating a New Folder

- 1 Open the folder in which you want to create the new folder.
- 2 Select New Folder from the File or Popup menu. The new folder appears in the Contents View with a temporary name.
- 3 Type a name for the folder, then press ENTER.

See Also

[Opening a Folder](#)

Select Multiple Addresses and/or Folders

In the Contents View, hold down the CTRL key, and then click each item you want to select.

To select all the addresses and folders in the window, click the Edit menu, and then click Select All.

To select a group of files that are next to each other, hold down the mouse button and drag a rectangle around the files you want to select. Or, click on the first item, then hold the SHIFT key down and press the Down Arrow key until all the items you want are highlighted.

Changing the Appearance of Items in a Folder

From the View or Contents View Popup menu, click one of the following commands:

Large Icons, Small Icons, List,
or Details

You can also sort the items by name, date, type, and client. Select the Arrange Icons command on the View menu.

Deleting an Address or Folder

- 1 Select the address or folder you want to delete.
- 2 On the File or Popup menu, click Delete.
Or press the Delete button on the Toolbar.

See Also

[Opening a Folder](#)

Finding an Address or Folder

- 1 From the Tools menu, click Find.
- 2 In the Name box, type all or part of the item's name.
- 3 Click Find. Matching items will be displayed at the bottom of the window.
- 4 Click on an item in the List View to highlight and display the item in QuikLink Explorer.

Tips

If you know what type of item you are searching for, choose it from the Type list.

If Match Case is selected, the item(s) found must match the Named item by case exactly.

If Containing Text is selected, an item will be selected if the Name is found within it's own name.

Switching to the Previous Folder

To switch back to the previous folder in the Folder View, click the Up One Level button on the toolbar. If the toolbar is not visible, click the View menu, and then click Toolbar.

You can also use the Path View found above the Folders View to navigate the path from the current folder back to the root folder. Click on the Path View to display the current folder's path. Click on any folder within the path to switch to that folder.

Change the Name of an Address or Folder

- 1 Click the address or folder you want to rename. You do not need to open it.
- 2 On the File or Popup menu, click Rename, or click the item again (do not double-click)
- 3 Type the new name, and then press ENTER.

Tips

A filename can contain up to 255 characters, including spaces. But, it cannot contain any of the following characters:
\\ / : * ? " < > |

You may also change the name of an address or folder from that item's Property Sheet.

See Also

[Opening a Folder](#)
[Property Sheets](#)

Using the Folders View

- 1 Click a folder on the left side of the window to display its contents on the right.
- 2 Click the plus signs (+) to display a folder's subfolders.
- 3 Click the minus signs (-) to hide subfolders

Tips

To quickly open a folder and display its subfolders, double-click the folder on the left side of the window.

See Also

[Opening a Folder](#)

Property Sheets

When you want to view or change information about any item you can look at its properties. Use the right mouse button to click the item, and then click Properties on the menu. Or click on the item and select Properties from the File menu, or click on the item and select Properties button on the toolbar.

The property sheet contains the item's name, the date created, URL address, description, and its browser client if any.

Tips

You cannot edit the URL or Client of a folder.

See Also

[Opening a Folder](#)

Assigning a Client Browser to an Address

- 1 Click on the address you wish to assign a client browser to.
- 2 Bring up the property sheet for the address.
- 3 Select the browser you wish to assign to the site from the Client List at the bottom of the property sheet.
- 4 Click OK.

Tips

An address that has a client assigned to it will have its icon change to the icon of the web browser assigned.

In scan mode, the client browser will be the first browser searched for.

You can have QuikLink Explorer automatically assign the current browser as client to all newly obtained addresses. Select Automatically Assign Browser from the Options window.

Importing a File

You may import a number of file types into QuikLink Explorer, Netscape bookmarks, NCSA Mosaic hotlists, Spy Mosaic hotlists, Spyglass Mosaic hotlists, MS Internet Explorer URLs, and HTML files.

- 1 Open the folder you wish to import the file into.
- 2 Select Import from the File menu. From the Import submenu, select the file-type you wish to import.
- 3 Locate the file you wish to import and press OK.

Tips

When importing MS Internet Explorer URLs, you may select more than one file at a time to be imported.

See Also

[Property Sheets](#)
[Opening a Folder](#)
[Exporting a File](#)

Exporting a File

You may export some or all of your database to a number of file types; Netscape bookmarks, NCSA Mosaic hotlists, Spy Mosaic hotlists, Spyglass Mosaic hotlists, MS Internet Explorer URLs, and HTML files.

- 1 Select Export from the File menu. From the Export submenu, select either MS Internet Explorer URLs or As File Type.
- 2 Locate the file you wish to import and press OK. The address and 'folders' of the file will be imported into the current folder.

See Also

[Property Sheets](#)

[Opening a Folder](#)

[Importing a File](#)

[Select Multiple Addresses and/or Folders](#)

Opening an Existing File

- 1 From the File menu select Open.
- 2 In the Open File window, select the type of file you wish to open; QuikLink Explorer Database file , Netscape bookmark file, NCSA Mosaic hotlist file, Spry Mosaic hotlist file, or Spyglass Mosaic hotlist file. Default is QuikLink Explorer Database.
- 3 Locate the file you wish to open and press OK.
- 4 Answer the save database message box that appears, and the file will be opened as a new database.

See Also

[Importing a File](#)
[Saving the Database](#)

Saving the Database

From the File menu select Save to save the database under it's current title, or select Save As to save the database as a different file. This will not save the program settings.

The database is automatically saved when you exit the program. along with the current program settings.

Creating a New Database

- 1 Select New from the File menu
- 2 Answer the Save Database messagebox,
and an empty database will be created.

Using the GoTo Tool

The GoTo tools can be used to quickly move to a folder. You may enter the path of the folder, or select a previously used path from the drop-down list. The last 25 paths are kept on file.

A path consists of the Root Folder's (or Topmost) name followed by the name of each folder in the path separated by the backslash.

Example

QuikLinks\MyFolder\My Other Folder\The Folder I'm Looking For

Options

- 1 From the View menu, select Options.
- 2 Set Program options from the Program tab.
- 3 Set Browser options from the Browser tab.
- 4 Press OK.

See Also

[Setting Program Options](#)

[Setting Browser Options](#)

Setting Program Options

From the Program tab of the Options window, you can set the options for the program itself.

Automatically Assign Browser:

this option will cause QLEplorer to assign the current default browser as the client for all addresses acquired from this point.

Display Full Path in Title Bar:

this option will display the current folder path in the title bar of the program.

Include Description for Right & Left Panes:

this option makes visible the information bar below the toolbar and above the Folder and Contents views.

See Also

[Options](#)

[Setting Browser Options](#)

[Assigning a Client Browser to an Address](#)

Setting Browser Options

QuikLink Explorer operates in one of two modes, Scan Mode and Specific Mode. In scan mode, QLE Explorer will look for the default browser among the open browser windows (if any). If it cannot find the default browser, it will use the next browser it finds open. If no browser is open, QLE Explorer will set itself to the clipboard. The Open If Not Already option does not function in Scan Mode.

In Specific Mode, QLE Explorer will only search for the default browser. If it is not found and the Open Browser if Not Already option is selected, QLE Explorer will launch the browser. Otherwise you will be notified that the browser is not available.

Note that you must first set the path of the browser before QLE Explorer can open it. To set the browser paths, select the Set Paths button. Press the Browse button, locate the browser file and press OK. QuikLink Explorer will extract the path and place it in the appropriate box.

Creating an Address

To create an address from the browser:

- 1 Open the folder in which you wish to create the address.
- 2 Press the 'Get URL from Browser' button on the toolbar, or select 'Get URL from Browser' from the File or Popup menu.

To manually create an address:

- 1 Open the folder in which you wish to create the address.
- 2 From the File or Popup menu, select New Entry.
- 3 Enter the appropriate information in the New Entry window, and click OK.

Tips

You may also receive a URL via the system clipboard. Copy from any source, then paste into QuikLink Explorer

Sending an Address to the Web Browser

To send an address automatically:

- 1 Locate the address you wish to send to the default browser.
- 2 Either double-click on the entry, or select 'Send URL to Browser' from the File or Popup menu.
- 3 The browser will now move to the new address.

To send an address via the system clipboard:

- 1 Select the item you wish to send.
- 2 Press the Copy button on the toolbar, or select Copy from the Edit or Popup menu. This will copy the entry's address to the system clipboard.
- 3 Paste the address into your browser as per your browser's guidelines.

5/09/1996
Version 2.051

Welcome to **QuikLink Explorer!**

It is my hope that you find **QLE Explorer** a valuable companion as you surf the net. With **QLE Explorer**, you can organize your favorite web sites in a most familiar manner. The **QLE Explorer** interface is design to work just like the Explorer on your Win95 machine or WinNT 4.0 machine. You can create and nest folders, and within them store links to your favorite sites. Just double click on the site you wish to go to and **QLE Explorer** sends the necessary information to your web browser, and if your browser is not open, it will open it for you! To store a web site in **QLE Explorer**, simply press the Get URL button on the toolbar and it will get the information from the current browser and store it in the current **QLE Explorer** folder.

Supported Browsers:

QLE Explorer will work with any browser via copy and paste, but is automated for:

- Netscape Navigator,
- MS Internet Explorer,
- Spyglass Mosaic,
- Spry Mosaic,
- and NCSA Mosaic.

Features:

- Names up to 255 characters long

- Nested Folders

- List View

- View Large Icons

- View Small Icons

- View List

- View Details

- Sort by Name, Date, Type, URL, or Client Browser!

- Tree List View

- An easy way to navigate between folders

- Drag and Drop between files and folders and both views

- Cut/Copy/Paste functions

- Property windows allowing you to edit your entries and add full length descriptions.

- Automated browser support:

- Send URL to Browser

- Get URL from Browser

- Auto-load Browser

- Will find a specific browser among different open browsers

- Maintain multiple databases.

- Import and Export URL files, Bookmarks and Hotlists from:

- Netscape

- NCSA Mosaic

- MS Internet Explorer

- Spry Mosaic

- Spyglass Mosaic

- any HTML document

- and other QuikLink Explorer databases

- Add your own entries manually

- Assign Specific browsers to specific sites (ie: MS Internet Explorer to Iexplorer enhanced sites. Netscape to Netscape enhanced sites...)

Minimize the program to the Taskbar or the **SystemTray!**
Change fonts in the Viewing windows
Improved keyboard support
Now supports Windows 95 Explorer file associations.
Rename folders from the tree/folder view.
Open HTM/HTML directly as QuikLink database files.

NEW FEATURES!

Now you can run QuikLink Explorer in a single pane or dual pane mode (the difference between Windows Explorer and My Computer)

Improved color support for users running custom themes.

Improved 640x480 resolution support.

Improved Keyboard support as per the Windows User Interface Guidelines

Plans for later versions include:

Custom Icons
Full browser DDE or OLE support

Bugs, Technical Support, and Comments

should be directed to:

Via Internet Email:
qsupport@quiklinks.com
Via CompuServe EMail
74167,2340
Via Snail Mail
R. Hunter Gordon
3350 Hogan Drive
Kennesaw, Ga. 30152-2504

Registration

QLEplorer is *NOT* freeware, it is shareware. If you find it useful and intend to continue to use it, you must register the program. Registration fee is merely **\$10.00** and you can register the program via the **Compuserve Shareware Registration Database** under **ID# 10074**, or via snail mail to the address under technical support.

NEW!

You may now register **QLEplorer** via email, fax, and mail. Payments types including credit card, check or money order and cash. From within **QLEplorer**, you may register via the **HELP** menu, **About** dialog box, and the **Nag** dialog box. Or run the **REGISTER.EXE** program found in the **QLEplorer** program folder.

